

SAMPLE OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that the _____ and the _____ intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in _____. Both agencies believe that implementation of the _____ application, as describe herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for funding, by coordinating/providing the following services:

The _____ project will closely coordinate the following services with the _____ through:

- Project staff being readily available to _____ for service provision through _____
- Regularly scheduled meetings _____ between _____ to discuss strategies, timetables and implementation of mandated services.

* Specifically:

- * List specific activities that will be undertaken between the two agencies or other specifics of the agreement.

We, the undersigned, as authorized representatives of _____ and _____ do hereby approve this document.

For

Date

For

Date